

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

Position: District Technician

Location: Henry County Soil & Water Conservation District, Napoleon, Ohio

Employment Status: Full-time position with County benefits

Summary Description: The position of District Technician will provide technical assistance on conservation and natural resource planning and development initiatives. The person occupying this position is directly responsible to the Henry SWCD Board of Supervisors under the direct supervision of the District Administrator of Henry County and Ohio Department of Agriculture (ODA) – District of Soil and Water Conservation (DSWC) personnel. The employee will adhere to the Henry SWCD personnel policy.

Primary Duties/Responsibilities:

- Assist with technical and engineering field assistance to landowners in Henry County and units of government.
 - Develop engineering designs, providing layout and assisting with construction of conservation practices.
 - Assist customers and ODA with pollution abatement concerns
 - Assist in conducting tours, field days, public viewing of demonstrations including equipment, plots, practices, etc.
 - Prepare and maintain all records, reports, and forms required by the District Administrator/Supervisors
 - Assist with H2Ohio program within Henry County
- This is an overview of duties. Additional duties may be requested of employee

Qualifications:

- High school education/diploma/GED
- Possess valid Ohio driver's license with good driving record
- Strong agricultural background with knowledge of livestock and crop production
- Ability to handle physical labor, lift up to 60 pounds and work in inclement weather
- Must pass pre-employment screening/background check
- Strong communication skills

Candidates will be evaluated on, but not limited to the following knowledge/skills:

- Knowledge in Auto CAD and ARC GIS
- Demonstrate understanding of livestock waste management
- Interpersonal skills necessary to effectively communicate with landowners and co-workers
- Possess computer knowledge/skills-proficient in Microsoft Office, Word and Excel
- Demonstrate understanding of agronomy and soils
- Willingness to work outside of job description for the betterment of the District

Training

- Provided through District offices, ODA and NRCS

Hours of work: This is a full-time position with a 40-hour work week which will be established upon employment.

Salary and Benefits: Starting pay range will be between \$18 to \$24 per hour and will be based upon experience. Selected applicant will participate in Ohio Public Employees Retirement System; will be eligible for vacation, sick leave, holiday leave, health and life insurance, as well as deferred compensation through Henry County.

Equal Opportunity Employment: All Henry County programs and services are offered on a nondiscrimination basis without regard to race, color, national origin, age, sex, religion, marital status or handicap.

Application Deadline: By April 1, 2024.

Please send a cover letter, resume, Henry County application form and 3 references to:

Henry County Soil & Water Conservation District

Attention: Bob George

2260 N Scott St., Napoleon, Ohio 43545

Or e-mail to: bobgeorge@henryswcd.com